

		<b>Original Date:</b>		
		<b>Dates Revised:</b>		
		<b>New Project/User Form</b>		
<b>Ohio State Nanoscale Patterning Laboratory</b>				
Please return this form to Aimee Bross in 209 Caldwell or mail to 205 Dreese Laboratory 2015 Neil Ave. Columbus, OH 43210				
<b>Project Name and ID (100W attached if OSU user)</b>				
<b>User Information</b>				
<b>User Name</b> ( <i>Last, First, M.I.</i> ):				
<b>Institution/Dept/Company Name</b>		<b>Title/Position</b>		
Address				
Email				
<b>Phone</b>		<b>Fax</b>		
<b>Emergency Contact Name and Phone</b> (required for on-site users)				
<b>PROJECT PI /BILLING INFORMATION</b>				
<b>PI NAME</b> ( <i>LAST, FIRST, M.I.</i> ):				
<b>Institution/Dept/Company Name</b>				
Address				
<b>Email</b>		<b>Phone</b>		
<b>User/project # start and end date</b> (users will be required to submit a new form upon end date or new project ID)		<b>Start Date</b>	<b>End Date</b>	
<b>Project PI Agrees to the Following:</b>				
1) To pay Nanoscale Patterning Laboratory user fees incurred by this project within 60 days of invoice receipt or all users associated with this project will be refused access to the facility.				
2) To disclose all non-proprietary processes developed in the facility. This will add data to the Laboratory's "shared process" list and will be listed on the web page.				
3) Not to disclose any proprietary information to the Laboratory staff. Any disclosure of intellectual property by either side will be covered under a separate Confidentiality Agreement. If there is no confidentiality agreement on record, the understanding is that all disclosures made by the user are non-proprietary.				
4) All projects are performed on a best effort basis. The OSU Nanoscale Patterning Laboratory does not guarantee the results of any project or specific process. The staff will provide guidance and assistance wherever possible. Each user is ultimately responsible for the progress and success of each project.				
5) To acknowledge the Laboratory in publications and presentations with the following, "this work was performed in part by the Ohio State Nanoscale Patterning Laboratory." If the staff contributed significantly to the success of the research project, consideration should be made as to including the staff member as co-author. (For example, if new processing techniques or technologies were developed by or with the staff member specifically for the project)				
<b>User Signature</b>		<b>Date</b>		
<b>PI Signature</b>				