Checklist for
M.S. Graduation Requirements

☐ 1. Among your course credits make certain you have taken at least 6 quarter hours of graduate credit at the 800 level

☐ 2. In quarter of graduation you must be registered for a minimum of 3 quarter hours of credit (15 if you hold a GRA/GTA, or Fellowship)

☐ 3. If you are enrolled in the MS program:

   (a) Submit (1) Application to Graduate-Master’s Degree, (2) Statement of Intent and (3) Resume with passport style photograph to the Graduate Student Counselor by the second Friday of the quarter of graduation

   (b) Complete the Master’s Examination (defense of thesis for thesis-option or comprehensive exam for non-thesis option) during the quarter of graduation, and submit the Master’s Examination Report form to the Graduate School no later than Wednesday two weeks before commencement. Submit copy to ECE department.

   (c) For the thesis option submit the thesis and the Thesis Approval form to the Graduate School no later than one week before commencement. Submit copy to ECE department.

   (d) If you cannot submit your thesis and Thesis approval form by the date required, you may graduate the following quarter without registering or paying fees, if you submit the form and thesis before the first day of classes of the following quarter

☐ 4. Graduate with MSEE degree

☐ If you are enrolled in direct BS-to-PhD program, see checklist “Direct BS-to-PhD Graduation Requirements” in page (28) for instructions for getting MS degree