

Engineering Career Services serves alumni within twelve months of graduation seeking initial post-graduate career opportunities. The following services are available to alumni who are more than one year past graduation from The Ohio State University College of Engineering.

Buckeye Alumni Job Board – OSU Alumni Association

The Career Exploration Office of the Ohio State Alumni Association hosts a free online job posting service for employers seeking to hire OSU alumni. When employers contact ECS seeking alumni, we encourage them to make use of this free service. Visit the **Buckeye Alumni Job Board** at <http://careers.ohiostatealumni.org/buckeyejobboard/index.php> for more information.

NACElink

Alumni may use **NACElinkConnect**, an online national job board which allows employers to advertise at *selected* multiple campuses for a reasonable rate. Log in and register for free at the link provided at <http://career.eng.ohio-state.edu/student/nace-link.php>. NACElinkConnect is a service provided by the National Association of Colleges and Employers. Postings are only visible to users whose college Career Services Offices have established a link. Search for “experienced / alumni” jobs within the “**Alumni Network**” section.

Online Job Listings—ECS Job Search System

Engineering Career Services’ (ECS) web-based software system includes a searchable job postings feature. Nearly all listings are for current students and entry-level jobs, but *occasionally* an employer will list a job opening requiring a higher level of skill or experience. To access these listings, log in to the **ECS Job Search System** via the ECS home page: <http://career.eng.ohio-state.edu>, then go to Students > Manage your job search account > Student log in. Log in as a Guest by typing ECSGuest as your user name and 199hi as the password. *Do not reset the password*. Click on the “jobs” heading, then select “All Job Listings” and your major to view current postings. Once you’re in, you can also click on the “employers” heading to search the complete ECS employer database by industry, majors hired, and key words.

Other Helpful Links for Job Seekers

The ECS website (<http://career.eng.ohio-state.edu>) includes a Student Resources section. Below are some that might be especially useful for alumni.

Job search links

- Alumni focusing their job searches within Ohio should investigate these sites:
 - **Job Prospector** (<http://www.jobprospector.com/index.cfm>)
 - **State of Ohio Job Search** (<http://statejobs.ohio.gov/applicant/index.asp>)
 - **Ohio State University Personnel Postings** (<http://jobs.osu.edu>)
- We recommend visiting professional associations’ web sites (for example, AiChE, IEEE, or ASME).
- **DirectEmployers** (<http://directemployers.jobcentral.com>) is run by employers to direct you to current openings *on their own sites*. You can search by key word and targeted locations.

Company research links

Links in this section can also help to identify employers. For a complete listing of *all* companies in your specific geographic location—including contact information, **Employer Locator** (<http://www.acinet.org/acinet/employerlocator/employerlocator.asp>) is an *extremely* useful and comprehensive site. Search by occupation; select your preferred state, then select your major.

Helpful, good-quality resume and interview tips

- www.jobweb.com/Resumes_Interviews/default.htm
- www.collegegrad.com/
- [/www.careervictory.com/your_perfect_resume/index.html](http://www.careervictory.com/your_perfect_resume/index.html)
- Boost Your Interview IQ, Carole Martin, McGraw-Hill, 2004.

Career Consultations

On a very limited basis, alumni can schedule an individual career consultation appointment. Due to staffing limitations, we regret that alumni appointments are rarely available between September 1-- December 15, and January 2 – June 15. However, The Ohio State University Alumni Association provides career consultation, for a reasonable fee, in the Career Exploration Office located on West Campus in 152 Mount Hall. Visit <http://careers.ohiostatealumni.org> or call 614-292-3503 for more information on their services.

Career.eng.ohio-state.edu • ecs@osu.edu • 614-292-6651